



The Abbey Scoil na Mainistreach
Christian Brothers'
Grammar School

Teacher of Religious Education to A level with an additional subject to GCSE/KS3 Job Description

Post Details

Post Title

- Permanent Teacher **of Religious Education to A Level** with the ability to offer another curricular subject to GCSE/KS3
- Departments – Religious Education as Lead department and one other as determined by application and timetable.

Purpose of Post

- To teach Religious Studies to Key Stage 3, GCSE and A Level and additional curricular subject to GCSE/KS3.

Major Tasks

- To deliver the NI statutory curriculum as directed by the Department of Education;
- Carry out the activities listed below;
- To identify with the aims and objectives of the school and ensure they are upheld and that pupils are aware of the ethos and philosophy of the school;
- To act as a Form Teacher and carry out the prescribed duties and implement school pastoral care policies in this respect

Reporting Relations

- The post-holder will report to the Head of Religious Education and Vice Principal. As Form Teacher to the year Tutor.

Main Activities

- To teach Religious Studies to Key Stage 3, GCSE, A Level;
- To teach an additional curricular subject to Key Stage 3/GCSE;
- To co-operate with the Head of Religious Education in the implementation of departmental policies and decisions;
- To undertake pastoral responsibilities for any class which he/she is designated;
- Planning and preparing courses and lessons of suitable content, level and interest to engage pupils according to educational needs;
- making schemes of work available to the Principal, VP and HoD as and when requested;
- Participating in regular departmental meetings and reviewing strategies of teaching and learning and programmes of work;

- To contribute to, and participate in, the liturgical and spiritual life of the school and be a faith role model;
- To ensure the Edmund Rice ethos is promoted and developed in all pupils;
- Advising and co-operating on the preparation and development of courses of study, teaching materials, teaching programmes, strategies of teaching and assessment;
- To keep up to date with developments in subjects taught and attend relevant courses to develop skills and knowledge appropriate to teaching of the subject;
- Assessing, recording and reporting on the development, progress and attainment of students and providing next steps to encourage progression;
- Keep accurate records of standards achieved by pupils in their work, and using these records and available data, set targets for pupils;
- Maintaining good order and positive discipline among students and an atmosphere conducive to learning;
- Supervising and teaching on a rota basis any pupils whose teacher is not available;
- To assist students to develop learning experiences beyond the classroom;
- To supervise extra-curricular activities which will be determined in consultation with the Principal;
- To carry out any other duties as may be reasonably required of him/her as an assistant teacher in the school

Note

- The above is an exemplar of the MAJOR TASKS and ACTIVITIES of the post. It is not intended as an exhaustive list of every duty attached to the post. The full professional duties of the post are set out in Schedule 3 of the Teachers' (Terms and Conditions of Employment) Regulations (NI) 1987.
- The job description also includes any other reasonable task deemed appropriate by the Principal in light of organisational or curricular change. Abbey Christian Brothers' Grammar School operates a No Smoking Policy and a Dress Code for Staff.

"This school is under the trusteeship of the Edmund Rice Schools Trust (Northern Ireland) (ERSTNI).

ERSTNI is a registered charity whose main object is to ensure and foster the advancement of education and to further the aims and purposes of Catholic education in the Edmund Rice tradition in accordance with the religion and education philosophy of the Company as stated in the Edmund Rice Schools Trust Charter (the Charter).

Without prejudice to any statutory rights, all candidates must understand the essential criterion; to be committed to the advancement of education in accordance with the philosophy of the Charter.

The school expects this commitment and the Trustees are legally obliged to insist upon it in accordance with its charity registration."

The Charter may be downloaded or viewed from the ERSTNI website or .
<https://www.erst.ie/wp-content/uploads/ERST-Charter-2020.pdf>