

Should you need to be reinvited to the SIMS Parent App, please email Mrs Elmore on <u>aelmore972@c2kni.net</u>. Once your email has been received and actioned, you will receive a separate email from noreply@sims. This could take up to 24hours to receive. Before you activate this email, please follow the instructions below,

- Any previous emails from noreply@sims ignore or delete. Please note these emails will expire if not acted on within 90 days.
- DO NOT have the app downloaded onto your phone highlight and copy the activation code
- Accept invitation. ***Ignore username and invitation code***
- <u>You must scroll down and click on USE AN EXTERNAL ACCOUNT.</u> Again ignore username and password. The 'sign in' button is also defunct.
- It is best to use Google (Gmail email address) or Microsoft (Yahoo, MSN email addresses, etc) Complete the instructions to sign into your chosen external account.
- Once completed, paste into the appropriate section, the invitation code previously copied. Click register.
- You will now be prompted to answer a security question which is to enter the Date of Birth of your child. Click verify. Your account will now be created.

The YouTube link below demonstrates how to complete the registration process. This link can also be found in the Parent's Area on our website https://www.abbeycbs.org/

https://m.youtube.com/watch?fbclid=IwAR2fBVMiKXHrQp1cgdeRfdCt_JiYRgt-Y-OmB1OKzT4iP_977cxYhn_TC68&v=_v-Kg5_RjC0&feature=youtu.be