



The Abbey Scoil na Mainistreach
Christian Brothers'
Grammar School

Job Description

Title: Kitchen Assistant

Responsible to: Cook/Supervisor

Responsibilities: To assist generally with the preparation, presentation, service and cleaning of the catering operation to the required

Duties:

- Responsible for the washing of cooking utensils
- The preparation of vegetables, (fresh, frozen, tinned etc.)
- To assist with the preparation of sandwich fillings
- To wash up cups, saucers etc. in staff room for morning break and to prepare drinks etc. for this.
- To undertake all aspects of cleaning when requested including light and heavy equipment, walls, floors, fixtures and fittings, pots pans etc. with reference to the cleanliness and hygiene to comply with statutory regulations.
- To report any customer complaints
- To report and where possible take action on any incident or accident, fire, theft, loss, damage, unfit food or other irregularities.
- To attend meetings and training courses as may be necessary from time to time.
- To cover for other members of kitchen staff during times of holidays and sickness etc.
- To undertake any other kitchen duties which may be required compatible with the post, requested by the school authorities.

Rate of pay: £9.4168

Hours of work: 12-2.30pm Monday to Friday term time.